



COVID-19 Response Plan

Dear Parent/Guardian,

At the beginning of the 2020 Academic year, we published a plan for returning to school despite COVID-19. Many of those policies were revised as we learned more about the virus, and the CDC made new recommendations. Those guidelines, and the grace of God, helped us to run a regular school schedule with very few interruptions. Below, you will find a general and abbreviated plan for this year. We are looking forward to a fantastic school year!

Blessings,

Haley Smith
Principal
Family Christian School

Zones and Groups

We will continue to have a regular separation of students for the normal school day. There will be an Early Childhood Zone (Infants – Pre-K 4), Elementary Zone (K-5th) and Middle and High School Zone. Each Zone will be assigned specific restrooms and have its own entrance and exit for drop off and pick up. We will, however, return to our seasonal activities and celebrations. During these events, the whole school will be allowed to congregate together.

Both zoning and grouping are designed to lessen the spread of COVID-19 or any other communicable illness and help us to identify contact.

Zones/Groups

Highschool and Middle School (6th – 12th)
Grade K – Grade 5
Infant – Pre-K 4

Visitors

While we typically enjoy inviting visitors onto our campus, we are asking families to refrain from on-site visits during school hours this year. However, we will resume our PIE Events Schedule (located on the school website www.fcsofjackson.org) and families will be invited to attend.

We will monitor the situations on a month-to-month basis, and prayerfully, we will be able to enjoy our events without interruption.

There will be specific times we invite parents to our campus throughout the year. These invitations will be intentional, well-planned, and consistent with our procedures.

Morning Procedures & Drop Off

Staff will be stationed at the assigned entrances in the morning. It is imperative that drivers pay close attention to the directions of our staff members.

High school and middle school students will be dropped off at the back entrance, under the awning. Student drivers must park in the back parking lot.

Grades K to grades 5 will be dropped off at the front entrance. Please do not park. Parents will enter the parking lot at the far entrance, join the carline, and wait for the teacher to greet them. After your child has been cleared to enter the building, please proceed to the exit.

Infant/Toddler to Pre-K 4 will be dropped off at the preschool entrance. Parents will park and walk their children inside. Cubbies are located in the hallway. This eliminates the need for any parent to enter a classroom (exception being the infant and toddler room). The sign-in sheets are required for infants, toddlers, and preschoolers. These will also be located in the hallway to eliminate traffic in the classrooms.

Upon arrival, students will be asked to sanitize their hands. There will be a visual wellness inspection of each student as they arrive. Should a staff member flag a student for any sign of illness, the child's temperature will be taken, and if they are running a fever, he/she will be asked to return to the vehicle and remain home for the day. This will be strictly enforced.

Signs of Illness we will be looking out for

1. Temperature taken by a touchless thermometer and not to exceed 99.9 degrees. If a student's temperature exceeds 99.9, isolate the students from others, contact parents and the student should stay home until they are 72 hours fever free, without fever-reducing medication.
2. Questions to be asked of all adults and students prior to and on arrival to campus:
 - A.) Have you had a fever of 100.0 degrees in the last 72 hours
 - B.) Have you had an unusual cough or shortness of breath?
 - C.) Have you had a loss of taste or smell?
 - D.) Have you been in close contact with anyone that has tested positive for COVID-19?
 - E.) Have you been in close contact with anyone that has been tested and waiting on results for COVID-19?
 - F.) Have you had vomiting or diarrhea in the last 24 hours?
 - G.) Parents are encouraged to perform the same checks at home before students arrive on campus.

Pick Up

High school and middle school students will be picked up at the back entrance, under the awning. Parents picking up will line up in the carline and wait for your child to come out. This is the only entrance and exit door that middle and high school students will use.

Grades K to grades 5 will be picked up at the front door. Please do not park. Parents will enter the parking lot at the far entrance, join the carline, and wait for the teacher to see you and release your child to you or an approved pick-up person.

Infant/Toddler to Pre-K 4 will be picked up at the preschool entrance. Parents will park and come in. The door will be unlocked at 3:00. The sign-in/out sheets are required for infants, toddlers, and preschoolers. These will be located in the hallway to eliminate traffic in the classrooms.

Aftercare

Aftercare pickup will be at in the preschool hallway or on the playground for all early childhood students. All elementary and middle school students will be signed into aftercare by their teacher. Elementary and middle school students will be found in the cafeteria, gym, or on the playground. A bright orange sign will be hung on either the front door or high school entrance door to help parents know where to come in to pick up their children (If you do not see a sign on either door, then it is likely that they are on the playground). Parents must come inside to sign their child(ren) out from aftercare.

All students who are not picked up by 3:15 will be signed into aftercare.

Masks or No-Masks?

This year we are leaving it up to the families if they would like their child to wear a mask daily. Students and staff members are not required to wear a mask unless the school administration announces a COVID-19 alert. Masks may be required for everyone, staff and students alike, in that event. Due to such a possibility, every student should have daily access to a mask, to be kept in his or her backpack.

Lunch Schedule and Food Service

FCS will continue our lunch orders for Thursdays. Order forms will be sent in the Friday email and need to be submitted by the date on the order form.

Lunch schedules will be divided into two, 30 min lunch periods.

All students will wash hands before and after their scheduled lunch time.

All staff working with or near the food will be required to wear gloves.

Teachers will need to have less contact with students' food. Please work with your child on opening their own lunch items and drinks. (As always, we are here to help your child where needed and we do understand age-appropriate expectations. However, we are working towards as much independence in this area as possible.)

The microwaves will not be available for student use. Students will not be able to heat food. Students will need to bring their hot food in a thermos, already heated.

Students will be allowed to carry a reusable water bottle labeled with his/her name. We have installed touchless, water bottle fillers in three locations to make refilling the water bottles convenient.

Teachers will oversee the sanitizing of all tables and clean-up time after each lunch period.

Distance-Learning

As a rule, FCS will NOT be offering optional distance learning this school year.

As usual, teachers will be required to upload weekly lesson plans on their classroom MySchoolWorx by Monday morning of each week. They will also attach any required worksheets or rubrics for projects when necessary. These lesson plans will be consistent in format and available in the case that a COVID-19 alert is issued.

In the case of mandatory distance-learning, our school schedule will be very similar to that of being on campus. Essentially, the teacher will be conducting class on Microsoft Teams, or a live-stream platform, in real time.

For elementary students, the teacher will not be teaching for the length of a regular school day, considering there are breaks and enrichment classes in a regular school day. She will cover the instruction for all the scheduled classes and then dismiss students to do their independent work with a parent or guardian. The teacher will make time at the beginning of each new subject area, on the following day, to go over the assigned work, answer questions, and introduce new concepts. The teacher will be available to take your email/MySchoolWorx questions for the remainder of the regular school day hours and will respond in a timely manner.

For middle and high school, students will switch from class to class via Microsoft Teams. The teacher will teach during the scheduled classes, and students will be expected to engage online during the scheduled class time.

The school has purchased more laptops. In the event of mandatory distance-learning, families would be able to borrow a school laptop, if deemed necessary. It will be up to each family to ensure Wi-Fi capability in your home.

More specific details regarding the daily distance-learning schedule will be provided at the beginning of the school year.

Our goal, in all the new procedures, is to keep our students healthy and safe so that we can continue our school year without interruption. In the event of mandatory distance-learning, the

only difference between distance-learning and on-site learning is the setting. Parents will not be required to teach the materials.

Mandatory Quarantine for an individual Per the CDC

Quarantine if you have been in [close contact](#) (within 6 feet of someone for a cumulative total of 15 minutes or more over a 24-hour period) with someone who has COVID-19, unless you have been [fully vaccinated](#). People who are fully vaccinated do NOT need to quarantine after contact with someone who had COVID-19 unless they have [symptoms](#). However, fully vaccinated people should get tested 3-5 days after their exposure, even if they don't have symptoms and wear a mask indoors in public for 14 days following exposure or until their test result is negative.

What to do:

- Stay home for 14 days after your last contact with a person who has COVID-19.
- Watch for fever (100.4°F), cough, shortness of breath, or [other symptoms](#) of COVID-19.
- If possible, stay away from people you live with, especially people who are at [higher risk](#) for getting very sick from COVID-19.

After quarantine

- Watch for symptoms until 14 days after exposure.
- If you have symptoms, immediately self-isolate and contact your local public health authority or healthcare provider.

You may be able to shorten your quarantine.

Your local public health authorities make the final decisions about how long quarantine should last, based on local conditions and needs. Follow the recommendations of your local public health department if you need to quarantine. Options they will consider include stopping quarantine

- After day 10 without testing
- After day 7 after receiving a negative test result (test must occur on day 5 or later)

Isolation is used to separate people infected with COVID-19 from those who are not infected. People who are in isolation should stay home until it's safe for them to be around others. At home, anyone sick or infected should separate from others, stay in a specific "sick room" or area, and use a separate bathroom (if available).

What to do

- Monitor your symptoms. If you have an [emergency warning sign](#) (including trouble breathing), seek emergency medical care immediately.
- Stay in a separate room from other household members, if possible.
- Use a separate bathroom, if possible.
- Avoid contact with other members of the household and pets.
- Don't share personal household items, like cups, towels, and utensils.
- [Wear a mask](#) when around other people if able.

When You Can be Around Others After You Had or Likely Had COVID-19

Most people do not require testing to decide when they can be around others; however, if your healthcare provider recommends testing, they will let you know when you can resume being around others based on your test results.

For Anyone Who Has Been Around a Person with COVID-19

Anyone who has had [close contact](#) with someone with COVID-19 should stay home for 14 days **after their last exposure** to that person.

However, anyone who has had close contact with someone with COVID-19 and who meets the following criteria does **NOT** need to stay home.

- Someone who has been [fully vaccinated](#) and shows no symptoms of COVID-19. However, fully vaccinated people should get tested 3-5 days after their exposure, even they don't have symptoms and wear a mask indoors in public for 14 days following exposure or until their test result is negative.

Or

- Someone who has COVID-19 illness within the previous 3 months **and**
- Has recovered **and**
- Remains without COVID-19 symptoms (for example, cough, shortness of breath)

I think or know I had COVID-19, and I had symptoms

You can be around others after:

- 10 days since symptoms first appeared **and**
- 24 hours with no fever without the use of fever-reducing medications **and**
- Other symptoms of COVID-19 are improving*

**Loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation*

Most Importantly: The Madison Co Health Department will monitor your individual family's situation after someone in your family has been diagnosed with COVID-19. They will determine when you or a family member can return to school.

If a member of your household (non-school related) tests positive or if a member of your household has been in direct contact with someone who tests positive, then your student will be quarantined, but it will not affect the group/zone unless your child tests positive. If a member of your household tests positive, your child will need to quarantine for 21 days, including weekends. The only exception is if the infected individual legitimately isolates, see above.

*Definition of direct contact: An individual who is within 6 feet of the infected person for more than 15 minutes. An individual who had unprotected contact with the infected person's bodily fluids and/or secretions, for example, being coughed or sneezed on, sharing utensils or saliva, or providing care without wearing appropriate protective equipment.